**Job Description**

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| **Job Title:** Graduate Engineer  **Reporting To:**  Maintenance Manager / Head of Engineering  **Job Purpose:**  To assist with all aspects of engineering on site to ensure the company is operating to its full capacity and output. This includes maintenance along with new plant installations and upgrades. |
| **Main Responsibilities:**   * Assist with specification and implementation of Engineering projects in all areas. * Assist with maintenance planning and repair of all production related equipment. * To contribute possible solutions to operational problems and to progress appropriate solutions when required. * To contribute to implementing new working methods and actively participate in continuous improvement * Manage procurement and control of engineering materials; devise systems to effectively control stock levels. * Ensure compliance with all relevant specifications, standards and safety regulations throughout project development phases. * Identify potential or actual sources of technical problems and develop and implement appropriate solutions. * Prepare and present information for discussion with management team. * Monitor line efficiency and prepare information on improvements and carry this through to implementation. |

**PERSON SPECIFICATION**

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| **Job Title:** Graduate Engineer   |  |  |  | | --- | --- | --- | | *Criteria* | *Essential* | *Desirable* | | Knowledge | * Educated to degree level in Electrical or Mechanical Engineering |  | | Relevant Experience | * An interest in high speed manufacturing | * 1 years’ experience working in a food production environment. | | Skills & Competencies | * High degree of computer literacy. * Well developed analytical and problem solving skills * Excellent communication skills, both verbal and written, including negotiation skills * Results focused with ability to work on own initiative * Ability to think strategically |  | | Circumstances | * Available to work flexible hours as required to meet deadlines * Current driving licence and own vehicle * Able to travel as required |  |   **Approved By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_**  **John A. Mackle**  **Managing Director**  **Date of next review: 3 years from date of approval** |
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