**Job Description**

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| **Job Title:** Production Supervisor Moy – Canning & Trays**Reporting To:**Production Manager**Job Purpose:**  |
| **Main Responsibilities:*** Ensure that all company KPI’S are maintained and improved in relation to all operations associated with the Production operation. These include:
* Quality standards BRC / Customer specific requirements
* Production output / Efficiency
* Health and Safety
* Hygiene and GMP scores
* Training and Development of staff
* Discipline and coaching of staff
* Waste reduction rework and material wastage

The Supervisor will be directly responsible for all staff employed in the tray plant.Key Responsibilities:* Maintaining production control records / Traceability
* Training of staff in relevant work instructions and safe work practices
* Ensuring adequate training of new employees
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**PERSON SPECIFICATION**

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| **Job Title:** Production Supervisor Moy – Canning & Trays

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| *Criteria* | *Essential* | *Desirable* |
| Knowledge | * Must be able to speak, read and write English
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| Relevant Experience | * 1 year previous experience in a manufacturing role
 | * Previous supervisory experience in a manufacturing role
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| Skills & Competencies | * be able to meet deadlines and solve problems and be willing to assume additional responsibilities in keeping with the role
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| Circumstances | * Flexible to work overtime if and when required
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**Approved By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_****John A. Mackle****Managing Director****Date of next review: 3 years from date of approval** |
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