**Job Description**

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| Job Title: **Shift Maintenance Assistant**Reporting To: **Maintenance Manager**Job Purpose:**This is the perfect opportunity for someone who wishes to become a future Maintenance Engineer, this role will help you to learn to gain the necessary experience. It will involve carrying out planned and reactive maintenance to ensure that the factory is kept running at maximum efficiency.** |
| **Main Responsibilities:*** Assist with schedule-based maintenance work on equipment, buildings, services, repairs, overhauls and installations as appropriate.
* Learn and help with fault finding mechanical and/or electrical faults and repair equipment in breakdown situation
* Identify and carry out routine maintenance required by production schedule
* Proactively identify and rectify potential equipment/services issues
* Provide cover for holidays and absences when required
* Ensure procedures are followed to meet Standard and Accreditation requirements
* To contribute to implementing new working methods and actively participate in continuous improvement
* Maintain housekeeping and cleaning standards to encourage the discipline in others.

**What we can offer;*** Adequate training for the role
* Earn while you learn
* Encouraged to attend training courses (Company funded)
* Learn a wide range of new skills that will be carried throughout your career
* Salary progression as your skills progress

**PERSON SPECIFICATION****Job Title: Shift Maintenance Assistant**

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| *Criteria* | *Essential* | *Desirable* |
| Knowledge | * 3 GCSE’s (English, Maths, Technology)
 | * Apprenticeship Qualification / Foundation degree
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| Relevant Experience | * Previous experience working with hand tools/ power tools
 | * Food Processing/other regulated factory
* Experience in working with automated machinery.
* Experience of working on an engineering assembly line
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| Skills & Competencies | * Self motivating with ability to work on own initiative
* Well developed analytical and problem solving skills
* Excellent communication skills, both verbal and written.
* Team player, able to communicate effectively at all levels
 | * Welding experience
* MEWP licence
* Pneumatics
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| Circumstances | * Available to work flexible hours
* Current driving licence and own vehicle
* Driving License
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