**Head of Procurement**

Ref MPF/HP/6521

Mackle Petfoods, founded in 1972 and based in Co. Tyrone, is one of Ireland’s leading pet food manufacturers. For almost fifty years we have sourced only the finest natural, local ingredients to produce top quality products and our products are created and manufactured to strict quality guidelines with full traceability back to origin. Mackle Petfoods customers can always count on superior quality and value for money across our extensive range. At Mackle Petfoods we are focused on innovating our business, providing excellent products, supporting our team and increasing export sales. We have recently invested £5.7million in our business with further, significant developments planned for Q4 2021.

With such attention to detail with our products, Mackle Petfoods are keen to build on this continuous improvement strategy and also improve our carbon footprint. As part of this development strategy and due to continued growth, we have created this new role of Head of Procurement. The Head of Procurement will lead and manage all purchasing functions of the business, effectively sourcing materials meeting the required quality specifications and ensuring best value for the company.

**The successful candidate should fulfil the following criteria:**

* Minimum of 5 years’ experience operating at a senior purchasing level within FMCG/ Food manufacturing environment and be able to demonstrate clear leadership, a passion and enthusiasm for sustainable purchasing and a desire to work collaboratively with stakeholders to achieve value for money.
* Proficient in the application of procurement skills and techniques and evidence of developing and implementing management controls to ensure compliance.
* An analytical, strategic planner with a solution driven mentality.
* Demonstrated ability to manage a team, projects and processes.
* Proven ability to work in high-pressure environments; strong time-management skills.
* Focused attention to detail; clear and concise written and verbal communication.
* Experience of utilising ERP and MRP systems to drive visibility and improved service.
* Experience of developing procurement policy and procedure which link directly to improved business performance and a proven track record of delivering procurement benefits.
* Excellent IT and Microsoft office skills, with experience of ERP purchasing and stock control systems.
* Educated to degree level in a related area.

**Key Responsibilities:**

* Ensure that procurement policies and procedures are in place to meet business objectives and operational needs in terms of price, quality and delivery targets.
* Develop and maintain strong relationships with internal and external stakeholders to ensure optimal performance.
* Negotiate and manage contract terms to ensure value for money and quality standards are maintained and/or improved.
* Manage, coach and develop a high performing procurement team to meet agreed objectives, deliver best practice results and add value.
* Provide management reports which detail KPIs, cost savings and performance improvements.
* Maintain an uptodate knowledge on any changes which may affect supply and demand of raw materials and communicate this information to the relevant departments within the company.
* Operate to the highest standards of H&S and environmental guidelines.

**Benefits**

Mackle Petfoods are committed to ensuring we offer our people a great place to work, with competitive salary, contributory pension plan and benefits package.

* Working week 40 Hours
* Annual Leave – 31 days (inc statutory holidays)
* Competitive Pension Scheme
* Life Assurance Scheme
* Private Healthcare (inc dependents)
* Salary commensurate with experience and the seniority of the role.

**Seniority Level Employment Type**

Senior Manager Full-time, permanent

**Industry Job Functions**

Food manufacturing Procurement, Management, Manufacturing

**Recruiter**

[Mackle](https://www.cips.org/supply-management-jobs/employer/179849/clarendon-executive/) Petfoods

**Location**

Northern Ireland

**Salary**

Competitive salary with great benefits package.

**Posted**

06/05/2021

**Closes**

05/06/2021

**Specialist Area**

[Buying](https://www.cips.org/supply-management-jobs/jobs/buying/), [Contracts](https://www.cips.org/supply-management-jobs/jobs/contracts/), [Procurement](https://www.cips.org/supply-management-jobs/jobs/procurement/), [Purchasing, supply (main)](https://www.cips.org/supply-management-jobs/jobs/purchasing-supply-main-/)

**Job Level**

Procurement Manager, Supply Chain Manager

**Sector**

[FMCG](https://www.cips.org/supply-management-jobs/jobs/fmcg/), [Manufacturing](https://www.cips.org/supply-management-jobs/jobs/manufacturing/)

**To Apply**: Send your CV to the Human Resource Manager at Mackle Petfoods in confidence: anne.brace@macklepetfoods.com