**Job Description**

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| Job Title: Process Operative with Machine Experience  Reporting To:Production Supervisor / Shift Manager  Job Purpose: |
| **Main Responsibilities:**   * Ability to complete paperwork to standards expected by accredited certification providers. * Lifting, Loading and Carrying goods * Due to the nature of the role, some heavy lifting is required. * Perform duties to the highest standard and achieve targets. * Work as part of a team * Highlight any issues/problems to supervisor/manager. * Work towards BRC certification each year. * Ensure high levels of cleanliness and hygiene. * Comply with all health and safety, hygiene and quality procedures. * Complete all relevant checks and records within agreed timescale. * Operate Machinery to a competent level. * Work to achieve production targets. * Excellent Communication Skills. * Excellent work ethic and ambition to grow within the company. * Punctual and reliable * Hardworking & enthusiastic * Strong attention to detail * Weekly pay * On-site Parking * On the Job Training * 31-day annual leave entitlement * Pension Scheme & Private Health care |

**PERSON SPECIFICATION**

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| **Job Title: Forklift Driver**   |  |  |  | | --- | --- | --- | | *Criteria* | *Essential* | *Desirable* | | Knowledge | * Must be able to speak, read and write English in order to complete daily paperwork | * Experience of BRC standards would be an advantage | | Relevant Experience | * Working with machinery / robots | * Experience in food manufacturing | | Skills & Competencies | * Basic IT skills * Be able to work on own initiative. * Good communication skills | * Proficient in the use of industry specific IT packages | | Circumstances | * Flexible to work overtime if and when required. |  | |
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