**Job Description**

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| Job Title: Process Operative with Machine ExperienceReporting To:Production Supervisor / Shift ManagerJob Purpose: |
| **Main Responsibilities:*** Ability to complete paperwork to standards expected by accredited certification providers.
* Lifting, Loading and Carrying goods
* Due to the nature of the role, some heavy lifting is required.
* Perform duties to the highest standard and achieve targets.
* Work as part of a team
* Highlight any issues/problems to supervisor/manager.
* Work towards BRC certification each year.
* Ensure high levels of cleanliness and hygiene.
* Comply with all health and safety, hygiene and quality procedures.
* Complete all relevant checks and records within agreed timescale.
* Operate Machinery to a competent level.
* Work to achieve production targets.
* Excellent Communication Skills.
* Excellent work ethic and ambition to grow within the company.
* Punctual and reliable
* Hardworking & enthusiastic
* Strong attention to detail
* Weekly pay
* On-site Parking
* On the Job Training
* 31-day annual leave entitlement
* Pension Scheme & Private Health care
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**PERSON SPECIFICATION**

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| **Job Title: Forklift Driver**

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| *Criteria* | *Essential* | *Desirable* |
| Knowledge | * Must be able to speak, read and write English in order to complete daily paperwork
 | * Experience of BRC standards would be an advantage
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| Relevant Experience | * Working with machinery / robots
 | * Experience in food manufacturing
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| Skills & Competencies | * Basic IT skills
* Be able to work on own initiative.
* Good communication skills
 | * Proficient in the use of industry specific IT packages
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| Circumstances | * Flexible to work overtime if and when required.
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