**JOB SPECIFICATION**

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| **Job Title:** Health and Safety Manager  **Reporting To:** Factory Manager  **Job Purpose: To advise and lead on the development and implementation of the H&S function at Mackle Petfoods across multiple sites. The H&S Manager will promote a positive H&S culture and strategy including H&S objectives, targets and management programmes to ensure the company meets all legal compliances.**  ***WHO WE ARE:*** *Family owned and managed, Mackle Petfoods was founded in Co Tyrone in 1972. Exporting into 18 global markets and producing over 70 million cans and 30 million trays annually, the Mackle Petfoods brand family includes Naturo Natural Pet Food, Norsh Petfoods, Cat Club, and Brandy.*  *In 2022, Mackle Petfoods celebrate 50 years in business. This second-generation manufacturing business is led by John Mackle; an inspirational leader who demonstrates genuine care and support for his employees every day. This is a family business which genuinely treats employees like family, it’s a great place to work!*  **Main Responsibilities:**   * Effectively co-ordinate H&S activity across three company sites. * Work with all stakeholders in the business to implement H&S management programmes, auditing systems, risk assessments and relevant procedures to embed a robust H&S conscious work environment. * Train and develop employees, at all levels in the business, to promote a H&S culture with regular consultation and engagement activities giving employees everything they need to know and do to make the workplace safer. * Investigate all near misses and accidents and track incident metrics to minimise workplace incidents. * Identify workplace hazards and put controls in place to reduce risk. * Implement relevant KPIs and communicate these to employees, managers, senior managers and directors. * Conduct regular, proactive safety inspections * Provide guidance and advice as required * Assess training requirements and organise training as appropriate * Stay uptodate with H&S regulations and legislation |

**PERSON SPECIFICATION**

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| **Job Title: Health & Safety Manager**   |  |  |  | | --- | --- | --- | | *Criteria* | *Essential* | *Desirable* | | Knowledge | * Third level education * NEBOSH General Certificate in Occupational Health & Safety | * Recognised training qualification * Degree in Occupational H&S or similar | | Relevant Experience | * Proven experience in developing and maintaining H&S in a manufacturing business | * Experience in change management and leading cultural change * Food manufacturing experience | | Skills & Competencies | * Excellent communication skills * Excellent time management skills * Ability to work to deadlines and manage multiple tasks * Excellent organisational skills * Proficient in the use of MS Office software (particularly Excel) | * Ability to adapt and react to different situations and challenges * A “hands on” approach | | Circumstances | * Available to work on-site, flexible hours if required |  | |
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**BENEFITS OF WORKING WITH US:**

* Competitive Pay
* 22 Holidays (Plus extra for length of service)
* 9 Statutory Bank Holiday Closure days
* Private Medical Insurance
* Family Friendly
* In-house and certified training opportunities
* Study Programmes
* Health & Wellness Initiatives
* Christmas incentives
* Free on-site car parking
* Free electric car charging points